

Employment Application Form
Riverside Town and Country Club

<u>Personal Information:</u>	Date:
Name:	Social Security #:
Address:	
Phone #:	Are you 18 years or older?
Are you a U.S. citizen or an alien authorized to work in the U.S.?	

<u>Employment Desired:</u>		
Position:	Start Date:	Salary Desired:
Are you employed now?	May we contact present employer?	
Ever applied at this company before?		
Referred by:		

<u>Education</u>	Name/Location of School	# of years attended	Did you graduate?	Subjects Studied
Grammar School				
High School				
College				
Trade, Business School				

<u>General:</u>	
Subjects of special study or research work:	
Special Skills:	
Activities: (Civic, athletic, etc.)	
U.S. Military Service:	Rank:
Present Membership in National Guard or Reserves:	

Former Employers:

Dates Employed	Name and Address of Employer	Salary	Position	Reason for Leaving
to				
to				
to				

References: Give the names of 3 persons not related to you, who you have known for 1 year.

Name	Address	Business	Years Acquainted

In case of emergency notify:

Name Address

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.”

Date: Signature:

Do Not Write Below This Line	
Interviewed by:	Date:
Remarks:	
Hired: Yes No	Date Hired: Position:
Salary/Wage:	Date Reporting to Work:
Approved By:	